UMA MAHAVIDYALAYA, PANDHARPUR DIST. SOLAPUR

Academic Calendar for Administration & Other Work

For the year 2017-2018

Month	First Week	Second Week	Third Week	Fourth Week
May	• Celebrating Maharashtra Day • Annual Planning of next year	• Furniture boards, book binding etc. • Tagore Jayanti	• Printing of Admission form, identity card, library card & receipt book etc. • Accounts checking from C.A • University Exam Result Annalysis	• Month end official work • Rajmata Ahilyadevi Holkar Jayanti • Savarkar Jayanti • Checking of all register and dead stock •
June	• To Start Admission Process • B.A., B.Com, BCA I, II, II	• To make time-table • Teaching & Non-Teaching Staff Meeting • To make annual syllabus planning • Workload Distribution	• To Starting a reading-room Library meeting • Meeting of anti-ragging com. • Celebration of International Yoga day • Preparation of teaching plan •	• Scholarship Notice for Students • Submit the Affilation fee Chatrapati Shahu Maharaj Jayanti
July	• CDC Committee Meeting • Tree Plantation Programme	• Management of youth festival • Common meeting of college student • Ashadhi wari N.S.S. Dept. Participation. for seveice	• Online scholarship form filling process • Grievence redressal cell meeting • I-card issue for student	• To submit Eligibility form • IQAC meeting • Month end catalogue & Official work • Lokmanya Tilak Jayanti
August	• 15th August preparation Meeting • Annabhau Sathe Jayanti • Parents- Teacher meeting	• Process of Exam forms • Completion of final budget • Independence day celebration	• Student Council Election • N.S.S.meeting • Youth festival meeting • Blood Donation camp	• Student council meeting • Submission of Pro-rata & Youth festival fee • Submission of Ashwamedh Insurance premium • IQAC meeting

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Month	First Week	Second Week	Third Week	Fourth Week
September	• Standing committee meeting • Teacher Day celebration • Ragging workshop	• Grievence redressal cell meeting • Start Home Assigmments • Celebration Hindi Day 14th Sept. • International literacy day 8th Sept.	• Common meeting of college Student • Class Test & Tutorial • Youth Festival • Student's seminars	• Teaching & Non-Teaching Staff meeting • Student Council meeting • Library meeting • 24th N.S.S. Foundation day
October	• Prepration of Universtiy Exam • Mahatma Gandhi Jayanti • Lalbahadur Shashtri Jayanti • End of syllabus & Revision Start • Internal Exam	• University Exam Start	• Grievence redressal cell meeting	• Staff Approval • NSS camp mangement • Sardar Patel Jayanti
November	• Completion of Service book • Sport matches start • Diwali Holiday Start	• Provident fund work	• Grievence redresal cell meeting • CDC meeting	• University Exam End • Diwali Holiday End
December	• Tour management meeting • Career Guidance workshop	• Grievence redressal cell meeting • Student Devlopment activities	• Gathering committee meeting • Student visit to industry and Environmentals point	• Exam form start • University Exam Result Start
Janurary	• Gathering start • Income Tax work start • Savitribai Phule Jayanti • Parents meeting	• NSS camp start • Grievence redressal cell meeting • Rajmata Jijau Jayanti • Swami Vivekanand Jayanti • 12th. Jan. Yuvk Din • 14th Geography Din	• Tour • Prepration of 26th January • Internal Exam semester pattarn	• 26th Republic Day • Netaji Subhashchandra Bose Jayanti
February	• Preparation of Physical Exam • CDC meeting	• Teaching & Non-Teaching meeting • Social Extension activity	• Cheking of Receipts & Payment Account • Chhatrapati Shivaji Maharaj Jayanti 19th Feb.	• Libaray meeting • College student meeting • Celebration Marathi Bhasha Din

Month	First Week	Second Week	Third Week	Fourth Week
March	• Prepraion of Uni. Exam • Standing committee meeting	• University Exam Start • Checking Service book • 8th march world Women's Day	• Completion on NSS Account work • Grievence redressal cell meeting • Magazine committee meeting	• IQAC meeting • Income Tax work check
April	• Income Tax work completion Snehasudha publication	• CDC meeting • 14th April-Birth Anniversary of Dr. B.R. Ambedkar	• Submission year ending NSS Report	• Completion of self-Assessment report • Term end work complition • University Exam End

Minimum of 30 weeks of actul teaching in a 6 day week of the remaining period, 12 weeks may be devoted to admission and examination, activities and non-instructional days for co-curricular, sports, college day etc. 10 Weeks for vacations and 2 weeks may be attributed to various public holidays approximately.

*** Note:** All National days, Festivals, Birth & Death Anniversaries of National leaders and National and International Days will be celebrated as per Govt. G.R. without disturbing Teaching programme.

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PRINCIPAL,
UMA MAHAVIDYALAYA, PANDHARPUR